

SEX OFFENDER MANAGEMENT BOARD (SOMB) MINUTES

Friday, July 17, 2020

**THIS MEETING WAS HELD VIA AUDIO/VIDEO CONFERENCING
ONLY**

SOMB Members

Allison Boyd
Amanda Gall
Angel Weant
Carl Blake
Christina Ortiz-Marquez
Glenn Knipscheer
Jeff Shay - phone
Jesse Hansen
Jessica Meza
John Odenheimer
Kandy Moore - phone
Kathy Heffron
Kimberly Kline
Lisa Mayer
Nicole Leon
Norma Aguilar-Dave
Rick May
Robin Singer
Sharon Holbrook
Taber Powers
Tom Leversee

SOMB Guests

| | |
|--------------------|-----------------|
| Alison Talley | Michelle Chavez |
| Alondra Gonzalez | Rick Anglund |
| Amira Minazzi | Sara Horn |
| Beth Baldwin | Sarah Marlow |
| Bethany Raab | Sonia Salinas |
| Casey Ballinger | Tammy Bonnici |
| Danielle Fagan | Tanya Ahmed |
| Davilyn Valdez | |
| Debra Baty | |
| Dena McClung | |
| Gabriel Garcia | |
| Gregg Kildow | |
| Jason Talley | |
| Jenna Harper | |
| Jessica Bertolas | |
| Kim Ovalle | |
| Laurie Kepros | |
| Lindsay Klatt | |
| Liz Porter-Merrill | |
| Marilyn Puryear | |
| Alison Talley | |

Absent SOMB Members:

Staff: Chris Lobanov-Rostovsky, Marina Borysov, Elliot Moen, Erin Austin, Raechel Alderete, Jill Trowbridge, Yuanting Zhang, Carolina Thomasson, Ingrid Barrier, and Susan Redmond

SOMB Meeting Begins: 9:04 am

This meeting was recorded.

John Odenheimer (SOMB Vice-Chair) introduced himself and indicated that he will be running the meeting as Judge Marcelo Kopcow (SOMB Chair) was unavailable for this meeting.

Chris Lobanov-Rostovsky (SOMB Staff) introduced himself.

ORIENTATION TO THE MEETING:

Marina Borysov (SOMB Staff) introduced herself, reviewed the various aspects of this virtual meeting, and indicated how it will be conducted. She noted she will be the contact for technical support, and mentioned that she will monitor any questions or remarks in the chat and the question and answer functions.

INTRODUCTIONS/ATTENDANCE:

Marina Borysov announced the SOMB members in attendance.

Raechel Alderete announced the staff members in attendance.

Erin Austin announced the guests in attendance.

FUTURE AGENDA ITEMS:

SOMB Members:

Jessica Meza (SOMB Member) asked for future SOMB discussions to determine any cultural, racial, and gender bias in the Standards and Guidelines.

Jesse Hansen (SOMB Member) asked to highlight Domestic Violence Awareness month at the October SOMB meeting.

Audience:

None

Staff:

Erin Austin (SOMB Staff) indicated that she and Carl Blake (SOMB Member) would like to present the Process Consistency Strategic Workgroup committee charter template to the SOMB for review at a future meeting.

ANNOUNCEMENTS:

Staff:

Chris Lobanov-Rostovsky (SOMB Staff) announced that there are a number of openings on the SOMB which include the Community Corrections and Victim Representative positions. He noted that the nomination solicitations for these latter positions are due by the end of the day on July 17, 2020. Chris Lobanov-Rostovsky also indicated that there will be an opening for the Vice-Chair position on the SOMB as John Odenheimer's term on the SOMB will be ending in September 2020. He reviewed the duties of the Vice-Chair, and asked that any interested SOMB members should let Judge Marcelo Kopcow (SOMB Chair) know.

Erin Austin (SOMB Staff) indicated that the SOMB staff is continuing to monitor the Standards regarding those areas that are affected by the COVID-19 situation. She announced that the teletherapy and e-therapy variance will be extended through October 31, 2020.

Raechel Alderete (SOMB Staff) announced that provider renewals for some approved providers are due to end by December 31, 2020, and indicated that the re-applications need to be submitted to the SOMB office by August 31, 2020. She indicated that a new version of the applications will be posted on the website (with a revision date of 6/2020) that will indicate the new required documentation.

Marina Borysov (SOMB Staff) announced that the Adult and Juvenile Standards Coordinators are working hard to make the Standards training available online in the Fall. She also indicated that upcoming lunch and learn training on various Standards-specific topics geared for evaluators, treatment providers, and polygraph

examiners will be available by request. Marina Borysov asked that if other stakeholder groups would like to receive these trainings to please let her know and arrangements can be made to provide the training to other groups.

Board Discussion:

Marina Borysov (SOMB Staff), on behalf Jessica Meza (SOMB Member), announced a virtual training called Intersection between Racism and Trafficking being held on July 22 from 6:00 pm – 7:00 pm which will address the effects of race on trafficking, vulnerability, and how racial prejudice can influence trafficking efforts.

Angel Weant (SOMB Member) asked to have discussions regarding the inclusion of tele-health and tele-therapy as a permanent option in the Standards. Chris Lobanov-Rostovsky (SOMB Staff) responded that there was a survey sent to address that topic, and indicated that future discussions are planned.

Nicole Leon (SOMB Member) had no video or audio capacity during the meeting, so Chris Lobanov-Rostovsky (SOMB Staff) announced that she will no longer be able to be on the SOMB due to funding cuts at her agency. He indicated that this meeting will be Nicole Leon's final meeting. Chris Lobanov-Rostovsky noted that nomination solicitations have been sent out to replace her position on the SOMB. He thanked her and expressed appreciation for her work and dedication to the SOMB. Nicole Leon (SOMB Member), through the chat function, thanked all for their support in helping her learn and grow in her understanding of how survivor and offender needs can be met.

John Odenheimer (SOMB Vice-Chair) announced that his term will expire in September, and asked all SOMB members to let Judge Marcelo Kopcow (SOMB Chair) know if they interested in the Vice-Chair position.

Audience Discussion:

None

APPROVAL OF JUNE MINUTES – (Attachment #1)

Carl Blake (SOMB Member) moved to approve the June Minutes.

Taber Powers (SOMB Member) 2nd the motion.

Elliot Moen explained the WebEx platform polling process for voting.

Motion to approve the June Minutes: Carl Blake; Taber Powers 2nd (Question #1)

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| 18 | Approve | 0 | Oppose | 2 | Abstain | Motion Passes |
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Kandy Moore and Jeff Shay (SOMB Members) voted "Yes" via phone.

Nicole Leon and Robin Singer (SOMB Members) "Abstained" from voting.

APPROVAL OF AGENDA:

The Agenda was approved by consensus.

ADULT AND JUVENILE STANDARDS SECTIONS 4.000 (Decision Item) – (Attachment #2) – Raechel Alderete, DCJ, Erin Austin, DCJ, and Carl Blake, Application Review Committee

Erin Austin (SOMB Staff) reviewed the changes that were presented at last month's SOMB meeting which are consistent with previous Board approved changes in the treatment and evaluators sections, including clarification of the background checks that are needed, the addition of policies on the grace period for expired providers, and the clean-up of hours required. She noted that no additional changes were made to this document since

presented last month, and indicated that the Best Practices Committee has approved the changes to this document as presented.

Board Discussion:

Jessica Meza (SOMB Member) asked that the Best Practices Committee keep in mind the lack of diversity in the evaluators, treatment providers, and polygraph examiners when reviewing and approving sections of the Standards.

Carl Blake (SOMB Member) echoed Jessica Meza's request, and noted that underlying expectations of advanced degrees, specialized training, and advanced education may be barriers to diverse communities. He indicated the need to look deeper into this.

Erin Austin (SOMB Member) mentioned there has been discussion to reconvene the Adult Standards Revisions Committee, and she indicated that this topic will be on the forefront as they review and revise the Standards going forward.

Audience Discussion:

Jenna Harper (Audience Member) expressed the need to be more inclusive with the SOMB membership and to look at ways to be more diverse. Chris Lobanov-Rostovsky (SOMB Staff) responded that the Nomination Committee is always looking for diversity in board membership, and encouraged those in different cultural groups to apply for Board positions.

Carl Blake (SOMB Member) moved to approve the Adult and Juvenile Standards Section 4.000 as presented.

Glenn Knipscheer (SOMB Member) 2nd the motion.

Motion to approve the Adult and Juvenile Standards Section 4.000 as presented: Carl Blake; Glenn Knipscheer 2nd (Question #2)

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| 20 | Approve | 0 | Oppose | 0 | Abstain | Motion Passes |
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Kandy Moore and Jeff Shay (SOMB Members) voted "Yes" via phone.

Chris Lobanov-Rostovsky (SOMB Staff) indicated that these changes will go out for public comment for the next 20 days, and mentioned this item will be on the next SOMB meeting agenda for final ratification.

SOMB BYLAWS (Decision Item) – (Attachment #3) – Carl Blake, ARC, and Chris Lobanov-Rostovsky, DCJ

Carl Blake (SOMB Member) indicated that the changes to the Bylaws which directly affect the Application Review Committee (ARC), the Best Practices Committee, and aspects of the Conflict of Interest statements for committee members were discussed at last month's meeting. Chris Lobanov-Rostovsky (SOMB Member) noted that any committee with designated membership will record all votes, and also mentioned that conflict of interest statements will be signed by appointed non-board committee members.

Board Discussion:

Carl Blake (SOMB Member) also noted that the passing of these revisions requires a two-thirds SOMB approval rate. He also recommended a discussion on the implementation of these changes in the Bylaws after the vote as there will be no further public comments or final ratification.

Audience Discussion:

None

***Carl Blake (SOMB Member) moved to approve the Bylaws as presented.
Jess Hansen (SOMB Member) 2nd the motion.***

Motion to approve the Bylaws as presented: Carl Blake; Jesse Hansen 2nd (Question #3)

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| 20 | Approve | 0 | Oppose | 0 | Abstain | Motion Passes |
|-----------|----------------|----------|---------------|----------|----------------|----------------------|

Jeff Shay and Kandy Moore (SOMB Members) voted "Yes" via phone.

John Odenheimer (SOMB Member) voted "Yes" via text.

Further Board Discussion:

Carl Blake (SOMB Member) suggested a 30-day or 60-day implementation process of the changes made to the Bylaws. Raechel Alderete (SOMB Staff) responded that the conflict of interest statements have already been sent to all non-board committee members. Chris Lobanov-Rostovsky (SOMB Staff) noted that Marcelo Kopcow (SOMB Chair) and Joe Thome (Division of Criminal Justice Director) will also have to sign these Bylaws which will take effect in the next 30 days.

RESTORATIVE JUSTICE FOR SEXUAL OFFENSE CASES (Presentation): Carolina Thomasson, DCJ

Chris Lobanov-Rostovsky (SOMB Staff) introduced Carolina Thomasson who is the Domestic Violence Offender Management Board (DVOMB) Standards Coordinator, and noted she is also the Colorado Department of Public Safety (CDPS) representative on the Colorado Restorative Justice Council. Carolina Thomasson indicated that her role in this presentation is to inform all of what the Colorado Restorative Justice Council is involved with. She indicated that restorative justice is a process that is victim initiated, and when appropriate, the parties involved (victim and offender) come together with the hope of repairing harm.

Carolina Thomasson indicated that the Restorative Justice Council has created an exploratory sub-committee to research models and worldwide practices that are used in restorative justice, domestic violence, and sex offender cases. She mentioned this committee is tasked with looking at research, outcome studies, and information to give guidance on which direction to go for these cases (sex assault/domestic violence cases). Carolina Thomasson indicated that this sub-committee has received information from the SOMB regarding the clarification process that is used for sexual assault cases that employs aspects of restorative justice. She mentioned that once all the information is gathered and processed, then the Council will decide in what direction they want to move. Carolina Thomasson noted that this sub-committee is comprised of multi-disciplinary individuals who work with victims and survivors. She noted that the Restorative Justice Council is looking at ways that victims can have a voice, and indicated that this council is in the process of information gathering from all aspects and stakeholder groups.

Chris Lobanov-Rostovsky (SOMB Staff) indicated that these conversations have been on-going, and noted they are giving stakeholders a platform for feedback. He asked Carolina Thomasson if the Council is looking at restorative justice intervention for those who are secondary victims. Carolina Thomasson responded yes, and noted there has been discussion regarding the use of circles of support and other various initiatives. She indicated that any information or ideas from all stakeholder groups will be taken into consideration.

Board Discussion:

Jesse Hansen (SOMB Member) asked if the Restorative Justice Council has found specific research around restorative justice practices for the victims and offenders of domestic violence and sexual assault cases. Carolina Thomasson responded that they are looking for research for these populations, and noted that very little research

has been found to date. She indicated that if any substantial research is found the Restorative Justice Council would be willing to share this with the SOMB and the DVOMB. Jesse Hansen mentioned that the Domestic Violence Offender Management Board (DVOMB) has decided to create a white paper that will highlight the statutory and Domestic Violence Standards considerations that would be implicated for the practitioners working with these populations. Jesse Hansen shared that the DVOMB Standards do not allow for family or couples counseling while a domestic violence offender is under treatment. He went on to clarify that violence can still continue in the family or with couples while the offender is in treatment and not be detected. Jesse Hansen suggested that the Restorative Justice Council look at the literature to see what has been mandated for both the DVOMB and the SOMB.

Jessica Meza (SOMB Member) indicated that exploring restorative justice is a worthy topic, and noted how diverse the victims and the reparations are. She mentioned that the SOMB is in charge of innovative ideas, and noted the need to not lose this focus.

Allison Boyd (SOMB Member) agreed with Jesse Hansen, and indicated that the Victim Advocacy Committee has also discussed this topic. She noted that the clarification process in the SOMB Standards is a restorative justice process, and indicated the need to focus on the enhancement of resources and training for clarification. Allison Boyd mentioned that while restorative justice is to be victim-generated, it sometimes becomes very offender initiated, and warned that it should truly be victim initiated. She highlighted a High-Risk Offender Dialogue program, being implemented through the Department of Corrections (DOC), uses meetings between offenders and victims in making reparations to the victims.

Tom Leversee (SOMB Member) noted that Alissa Ackerman, a researcher on criminal justice practices, an ATSA member, and a victim of sexual assault, has created a Ted Talk that discusses the restorative justice process as it relates to sex offender policy. He encouraged all to watch this video. Chris Lobanov-Rostovsky (SOMB Staff) mentioned a recent presentation by Alissa Ackerman for Safer Society that addresses a more vicarious restorative process with her being the representative for all who have been harmed.

Elliot Moen (SOMB Staff) noted that research on restorative justice practices shows positive impact and results on non-violent and property crimes, and indicated there is not a lot of research for the domestic violence or sexual assault populations. Elliot mentioned that there are concerns with design and data with the research that indicates positive results. He also noted that there is not a lot of current up-to-date and well-designed research for restorative justice with these populations.

Jessica Meza (SOMB Member) indicated the need to look at other programs (i.e., restorative justice) to help the victims, and to not rely on the courts or government to deal with these issues. She mentioned that a restorative justice model may be able to access more diverse victim groups in non-government ways. Chris Lobanov-Rostovsky (SOMB Staff) also noted that clarification sessions can be beneficial if done properly.

Allison Boyd (SOMB Member) indicated that there is movement to circumvent the criminal justice system and to circumvent sex offender accountability. She disagreed with Jessica Meza and mentioned that restorative justice may not be a viable option for domestic violence or sexual assault victims.

Angel Weant (SOMB Member) noted that she did not realize that the Restorative Justice Council existed, and asked Carolina Thomasson if the domestic violence and the sexual assault stakeholders are being represented with regard to safety. Carolina Thomasson responded that there is representation from these groups on the sub-committee, which includes Carl Blake (SOMB Member), but not on the Restorative Justice Council itself. She noted that there are concerns that restorative justice can be influenced by the offender even though it is a

victim-initiated process. Carolina Thomasson went on to indicate that the sub-committee understands that restorative justice may not fit with offenders who are subject to the DVOMB or SOMB Standards. She also noted that it would be great for the Restorative Justice Council to receive feedback from those who have not gone through the criminal justice system.

Carl Blake (SOMB Member) noted that he has asked the sub-committee to include Allison Boyd and Angel Weant (SOMB Member) in the sub-committee.

Kandy Moore (SOMB Member) echoed Chris Lobanov-Rostovsky's comments regarding clarification, and noted that clarification is one of the most healing things that victims can receive. She also indicated that she has done numerous clarification sessions with secondary victims, and has seen much healing with both victims and secondary victims.

Audience Discussion:

Marina Borysov (SOMB Staff) read the comments made from Jenna Harper (Audience Member) who expressed the need for domestic violence and sex offender representation on the Restorative Justice Council so the victims of these offenses can have a voice.

Marina Borysov (SOMB Staff) read the comments made from Laurie Kepros (Audience Member) which indicated that numerous other states have restorative justice programs for victims, and asked if the Colorado Restorative Justice Council has looked at what other states are doing. She also asked what data or research they are using. Carolina Thomasson responded that the Restorative Justice Council is currently pursuing this information from other states to include data, research, and outcome studies. Chris Lobanov-Rostovsky (SOMB Member) suggested that Carolina Thomasson reach out to Laurie Kepros for assistance with this.

Casey Ballinger (Audience Member) indicated that clarification is incredibly helpful for survivors, and noted that the offender needs to go through a lot of treatment to be able to take accountability for their actions. She then asked how can this accountability and clarification happen if they are not ordered to have treatment.

Jenna Harper (Audience Member) noted that restorative justice or clarification can be done without the actual offender and victim of a particular offense, but with two other individuals (an offender and victim) who are willing to go through this process. She mentioned that there is some level of healing for survivors when this is done.

Carolina Thomasson thanked the SOMB for their interest in this council, and encouraged all to contact her or the Restorative Justice Council to share any feedback.

ANNUAL REQUIRED TRAINING ON BOARD PROCESSES INCLUDING SUNSHINE LAW AND CONFLICT OF INTEREST (Presentation): Ingrid Barrier, Attorney General's Office

John Odenheimer (SOMB Vice-Chair) introduced Ingrid Barrier of the Attorney General's office.

Ingrid Barrier (Attorney General's Office Liaison) indicated that this training is to inform the boards and commissions throughout the State on current best practices. She encouraged all SOMB members to read the Statute, and reviewed the following information:

- Purpose of the Annual Training
- Governing Law and Policy
- SOMB Duties
- SOMB Membership

- Miscellaneous
- Sunset Review
- SOMB Staff
- Other Best Practices
- Board and Commission Conduct
- Conflicts of Interest – By-Laws
- Additional Affirmation for SOMB
- SOMB Conflict of Interest Policy
- Dealing with Conflicts of Interest
- Colorado’s Open Meeting Law (Sunshine Law)
- What constitutes a Meeting
- What is a Public Meeting
- What the Open Meeting Law Requires
- Exceptions in Executive Session
- Attorney Advice in Executive Session
- Guy vs. Whitsitt – 19CA125
- Executive Session Recordings and Discovery
- C.O.R.A. (Colorado Open Records Act)
- CORA Requests to the SOMB
- Checklist for Ethical Behavior

Board Discussion:

Jessica Meza (SOMB Member) asked if it would be considered a meeting when meeting with other board members to discuss an agenda item. Ingrid Barrier responded that this conversation should be open to the public.

Carl Blake (SOMB Member) asked what type of voting would be required when SOMB members are required to recuse from voting. Ingrid Barrier responded that a majority vote would then be required.

Carl Blake (SOMB Member) asked if background information (criminal history) or personal information of a client should be discussed in the Executive Session of the Application Review Committee (ARC). Ingrid Barrier responded that it is appropriate to discuss this in the Executive Session for that one particular situation. Carl Blake then asked if more than one individual can be discussed at the same time while in the Executive Session. Ingrid Barrier responded that it would be appropriate as long as the description indicated is concise and complete going into the Executive Session.

Jessica Meza (SOMB Member) asked if she can use her access to criminal history when discussing a specific scenario. Ingrid Barrier responded that this might not be good to do.

Jesse Hansen (SOMB Member) asked that while reviewing a variance that includes mental health details if this should be discussed in Executive Session. Ingrid Barrier suggested discussing as much as possible publicly, but if the details include personal information, then possibly an Executive Session would be necessary. She indicated to contact her or Chris Lobanov-Rostovsky (SOMB Staff) for clarification regarding these situations.

Tom Leversee (SOMB Member) asked that Ingrid Barrier’s PowerPoint presentation be sent to the SOMB members.

Allison Boyd (SOMB Member) reminded the SOMB of the mandates and statutes that indicate the protection of victims.

Audience Discussion:

None

BREAK: 11:45 – 12:15

COMMUNICATIONS BRANDING PROJECT (Presentation) – Marina Borysov, DCJ

Marina Borysov (SOMB Staff) reviewed the new branding for the SOMB and the DVOMB. She noted that an outside marketing agency was used to help with this project, and presented the following:

- Key Purpose & Goals of the new branding
- Brand Experience
- Logo Development – the new logo is individualized between the DVOMB and the SOMB, but also shows the collaboration between the two Boards

Marina Borysov (SOMB Staff) presented the various logo options that were chosen. She went on to discuss the SOMB Conference logo development and objectives, and presented the logos to be used at the 2021 conference which will now be called: "Summit in the Rockies 2021 (A collaborative Journey since 2007) – ODVSOM/DVOMB/SOMB"

Board Discussion:

John Odenheimer (SOMB Vice-Chair) thanked Marina, and indicated that the SOMB now has an identity.

Carl Blake (SOMB Member) expressed support of the new branding and logos. He asked if the Department of Public Safety logo should be embedded in this logo. Marina noted that the Colorado "C" State logo is authorized to be used, and Chris Lobanov-Rostovsky (SOMB Staff) responded that it was decided to not include the Department of Public Safety logo but to use the State logo.

Tom Leversee (SOMB) indicated the quality of the logos and the cohesiveness of them.

Angel Weant (SOMB) noted that these new logos give a face of professionalism, and indicated that there is now an identity for the SOMB.

Audience Discussion:

None

SOMB STRATEGIC ACTION PLAN WORK GROUP UPDATES (Presentation) – SOMB Work Group

Team Leads

Communications Committee – Survey:

Jesse Hansen (SOMB Member) gave an update of the Communications survey results from treatment providers, evaluators, polygraph examiners, and various stakeholder groups on the feedback received regarding standards changes communication, meeting notices, how people can engage, and general communications. He noted that this survey data is being used to create a formal communication strategy, and noted that Patricia Billinger (Department of Public Safety Public Information Officer) will assist with the data collected. Jesse Hansen mentioned that he and Marina Borysov (SOMB Staff) will review the items the SOMB is currently doing well along with those that are not currently in practice. He indicated that Patricia Billinger will also help integrating those into the plan.

Jesse Hansen mentioned that a new website, with the new branding, is being developed that will include ease in finding information. He asked that more team members volunteer on this committee as most of the members were those who have recently left the SOMB. Chris Lobanov-Rostovsky (SOMB Staff) asked if there is anything else that needs to be done based on the surveys. Jesse Hansen noted the need to disseminate some of the feedback to the other Strategic Planning groups as there is overlap in the work to be done. He asked for feedback as to how to share this information with them moving forward.

Board Discussion:

None

Audience Discussion:

None

Process Consistency Committee:

Erin Austin (SOMB Staff) noted that the Process Consistency workgroup has updated the Bylaws to ensure that they are clear about SOMB processes. She highlighted the following areas addressed:

- Committee function and how they interact with the Board and what that process would look like
- Committee Charter - She noted that Carl Blake (SOMB Member) is working on creating a committee charter for all committee chairs to review
- Committee continual review of the process consistency of the Bylaws
- Committee may work on other standard operating procedures

She mentioned that the Committee will meet after the next SOMB meeting to identify the areas that still need to be more transparent.

Research Based Decision Committee:

Tom Leversee (SOMB Member) noted this committee was comprised of himself, Kim Kline, Taber Powers, Sharon Holbrook, Allison Boyd, Elliot Moen, and Yuanting Zhang, and indicated this committee was charged with creating a process to establish a practice of disseminating key research to enhance the SOMB's ability to establish evidence-based standards. He noted that based on the key deliverables that the overall work of this committee is essentially done, and indicated it is time to implement it. Tom Leversee reviewed the key deliverables and the actions taken.

- To identify, analyze, and disseminate relevant research to identify and inform key decisions – Tom Leversee reviewed the processes created in order to comply with this initiative, and noted that much of this is currently being done as a Board.
- To develop and define a process to inform board and staff – Tom Leversee noted that language was created that will be included in the agenda for all committee meetings. He also reviewed the various steps taken and processes developed to complete this initiative.

Board Engagement Committee:

Raechel Alderete (SOMB Staff) noted this committee is comprised of herself, Norma Aguilar-Dave, Robin Singer, Angel Weant, Marcelo Kopcow, Steve Moreno, and Lisa Mayer. She reviewed that the objective of this committee is to determine and implement best practices for engaging the talent, skills and expertise of all Board members. Raechel Alderete also discussed the steps the Committee has taken to fulfill this objective as follows:

Created a process to give regular committee updates to the board

- Updated and revised the current Board notebook (flash drive)
- Created a training for new Board members

- Created a mentoring program for new Board members (connecting new board members with current board members)
- Identify board skills and encourage participation in committees based on those skills
- Angel Weant and Marcelo Kopcow (SOMB Members) will create an introduction webinar for those who might be interested in joining the SOMB in the future

Mission/Purpose/Alignment Committee:

Kathy Heffron (SOMB Member) indicated that this group consists of herself, Glenn Knipscheer, Rick May, and Chris Lobanov-Rostovsky, and indicated that they reviewed the statute to guard against “mission creep.” She gave an update of the work that has been done for this initiative, and noted the following key deliverables.

- Analyze and summarize the statute
- Inform and educate current and new board members about the statute
- Facilitate board discussion to gain greater levels of alignment and understanding of the statute
- Conduct an analysis of current activities and map to the statute to inform processes

Kathy Heffron reviewed the action steps taken that address these deliverables, and indicated that this initiative is completed.

Marina Borysov (SOMB Staff) thanked the committees for their hard work and for the many initiatives that have been completed.

John Odenheimer (SOMB Vice-Chair) also thanked Marina Borysov and the Board, the team leaders, and staff for their efforts and hard work.

EXECUTIVE SESSION FOR PURPOSES OF DISCUSSING THE FINDINGS OF THE OFFICE OF THE STATE AUDITOR, PURSUANT TO SECTION 24-6-402(3)(a)(III), C.R.S. – (No Attachment)

Carl Blake (SOMB Member) moved to enter into Executive Session to discuss the audit findings of the Office of the State Auditors at 1:08 pm.

Tom Leversee 2nd the motion.

Motion to enter into Executive Session: Carl Blake; Tom Leversee 2nd (Question #4)

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| 19 | Approve | 0 | Oppose | 0 | Abstain | Motion Passes |
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Jeff Shay and Kandy Moore (SOMB Members) voted “Yes” via phone.

The public attendees were asked to sign out at 1:11 pm.

THE SOMB MOVED INTO EXECUTIVE SESSION at 1:12 pm.

Executive Session concluded at 1:47 pm.

Adjourn: 1:47 pm

Respectfully,

Jill N. Trowbridge

Digitally signed by Jill N.
Trowbridge
Date: 2020.08.27 10:26:50 -04'00'

Jill Trowbridge
Program Assistant

Date

Marcelo A. Kopcow

8/27/2020

Marcelo Kopcow
Chairman of the SOMB

Date

| FirstName | LastName | Motion to Approve the June Minutes(9:35 am / 9:36 am) | Motion to Approve the Revisions to Section 4.000 as Presented(9:50 am / 9:51 am) | Motion to Approve changes to the bylaws as presented(9:57 am / 9:58 am) | Motion to enter Executive Session(1:09 pm / 1:10 pm) |
|---------------------|-----------------|--|---|--|---|
| Allison | Boyd | Yes | Yes | Yes | Yes |
| Amanda | Gall | Yes | Yes | Yes | Yes |
| Angel | Weant | Yes | Yes | Yes | Yes |
| Carl | Blake | Yes | Yes | Yes | Yes |
| Christina | Marquez | Yes | Yes | Yes | Yes |
| Glenn | Knipscheer | Yes | Yes | Yes | N/A |
| Jeff | Shay | Yes* | Yes* | Yes* | Yes* |
| Jesse | Hansen | Yes | Yes | Yes | Yes |
| Jessica | Meza | N/A | Yes | Yes | Yes |
| John | Odenheimer | Yes | Yes | Yes* | Yes |
| Kandy | Moore | Yes* | Yes* | Yes* | Yes* |
| Kathy | Heffron | Yes | N/A | Yes | Yes |
| Kimberly | Kline | Yes | Yes | N/A | Yes |
| Lisa | Mayer | Yes | Yes | Yes | Yes |
| Nicole | Leon | Abstain | Yes | Yes | N/A |
| Norma | Aguilar-Dave | Yes | Yes | Yes | Yes |
| Rick | May | Yes | Yes | Yes | Yes |
| Robin | Singer | Abstain | Yes | Yes | Yes |
| Sharon | Holbrook | Yes | Yes | Yes | Yes |
| Taber | Powers | Yes | Yes | Yes | Yes |
| Tom | Leversee | Yes | Yes | Yes | Yes |
| | | | | | |
| * = Voted via phone | | | | | |
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Kathy Heffron left the meeting at 9:12 am and returned at 9:20 am
 Kathy Heffron left the meeting at 9:40 am and returned at 9:50 am
 Kim Kline left the meeting at 9:58 am
 Kim Kline (SOMB Member) returned to the meeting at 10:45 am.
 Amanda Gall (SOMB Member) left the meeting at 11:00 am.
 Amanda Gall (SOMB Member) returned to the meeting at 11:25 am.
 Nicole Leon (SOMB Member) left the meeting at 11:45 am.
 Norma Aguilar-Dave (SOMB Member) left the meeting at 11:45 am.
 Norma Aguilar-Dave (SOMB Member) returned to the meeting at 1:10 pm.